

February – June 2012 Tuition

2825 Alameda De Las Pulgas
San Mateo, CA 94403



Welcome Amigos

Spanish Immersion
Education Center

Dates: February 6th – June 6th, 2012

Half Day (9:00 a.m. – 1:00 p.m.)

Days Enrolled	Tuition
3 days/week	\$2,890.00
5 days/week	\$3,155.00

Full Day (9:00 a.m. – 3:00 p.m.)

Days Enrolled	Tuition
3 days/week	\$3,858.00
5 days/week	\$4,650.00

School Calendar

February 6 th (Monday)	First Day of School
February 20 th (Monday)	President's Day – No School
April 6 th (Friday)	Good Friday – No School
April 9 th – 13 th (Monday – Friday)	Spring Break – No School
May 28 th (Monday)	Memorial Day – No School
June 6 th (Friday)	Last Day of School

Extended Morning Hours (8:00 – 9:00 a.m.) Monthly Tuition: \$110.00

Extended Afternoon Hours (3:00 – 5:30 p.m.) Monthly Tuition

Days Enrolled	
3 days or less	\$205.00
5 days or less	\$240.00

Parent Policy Agreement

Welcome Amigos offers a 10-month program from September to June, except for the summer recess, winter recess, and holidays, as stated on our school calendar. Families may have the option to pay in full, monthly or in two payment-installments.

If payment is not received after **5 days** of the due date after, a **\$25.00** late fee charge will be applied. Families will be given at least 60 days notice of a rate change.

The tuition fee will be prorated for new students entering late in the school year.

The \$100.00 annual enrollment fee and deposit are non-refundable. Other refunds will be given with a **sixty days** written notice if you decide to withdraw your child from the program.

There are no make up classes allowed due to illness, vacations, or holidays.

I understand my responsibilities under this contract and have reviewed the Parent's Handbook.

Student's Name

Responsible Parent/Legal Guardian

Address

Telephone Number

Date

Parent's signature

Tuition Policy

- 1) **Enrollment Fee:** Please submit your enrollment fee along with your child's enrollment forms. The deposit is not refundable.
- 2) **Deposit:** Deposit is due at the time we confirm your child's class placement into the program.
- 3) **Payment Options:** There are three payments options when submitting your tuition.
 - a. **Full Payment:** Full tuition minus the deposit is due **thirty days** prior to your child' starting school day.
 - b. **Two Payments:** We require the first payment **thirty days** prior to your child' starting school day.
The second payment is due after five months.
 - c. **Eight Payments:** We require the first payment **thirty days** prior to your child' starting school day.
Future payments are due within the first 5 days of each month.
- 4) **Extended Morning or Afternoon Hours:** There is an additional fee for morning (8:00 - 9:00 a.m.) and afternoon extended Hours (3:00 – 5:30 p.m.)
- 5) **Late Fees:** There will be a \$25.00 fee if payments are not received on the due date. Unless other arrangements have been made.
- 6) **Late Pick Fee:** There is a \$5.00 fee for every 5 minutes that the child remains overtime after the scheduled pick up time.
- 7) **Returned checks:** There is a \$25.00 fee for any returned checks.
- 8) **Make Ups/Refunds:** There are not make up classes allowed due to illness, vacations, or holidays.
- 9) **Non-Refundable Fees:** The \$100.00 annual enrollment fee is non-refundable. Deposits are non-refundable.
Other refunds will be given with a **sixty day** written notice if you decide to withdraw your child from the program.

*** Parents' Copy***